



22 Concord St. Floor 3 • Manchester, NH 03101 • Phone: 603-647-2174 • Fax: 603-647-2175

March 23, 2020

Dear LNA Health Careers Student,

As a healthcare provider and trainer, we are keeping our doors open for training to help with the shortage and crisis of LNAs in the State of New Hampshire. Our office staff will be working remotely to continue serving the needs of the office. However, with the Covid-19 pandemic your safety is our first concern. As a student enrolled in an upcoming class, we want you to know the things we are doing on your behalf.

We will be offering “Distance Learning” during this emergency time for the theory (classroom) portion of your class. One of our seasoned instructors will be recording the lectures on Zoom. You will need to create a zoom account from your home. Its free of charge. On your first day, we will have you come to the designated classroom site to meet your instructor, pick up your book, and review and sign materials you will need for your class. You will also be having weekly conference calls with your instructor and classmates. This will all be explained in detail to you on the first day of class when you meet your instructor. Once you have completed the video lectures, you will then come to the designated classroom to learn each skill that is on your clinical skills checklist. This will consist of 16 hours of skills demonstrations and return demonstrations. Your clinical will consist of 60 hours that you will be required to attend in person. We are under a Declaration of Emergency through the Governor, and the NH Board of Nursing has approved you to complete your clinical rotation hours in a simulation lab using clinical scenarios and practicing hands on.

We are limiting the classes to no more than 8 students per class. We are maintaining fewer than 10 people in a room. While you are practicing your clinical based scenarios, we know you are in close proximity while providing the skills on your classmates. Clinicals require you to demonstrate competency of the skills found listed on your clinical skills checklist.

For those of you observing clinical scenarios, please be mindful of social distancing while in the classroom. For those meeting in a building with more than one classroom, we are having instructors stagger the breaks and lunches, so you are not all congregated in the hallway.

Upon entering any classroom or building, all students are screened for temperatures and questions asked by the CDC. We ask that you wash your hands for at least 20 seconds with soap and water upon arrival to your class and or clinical. We have hand sanitizer readily available to you in each classroom.

It is not necessary to wear masks all the time in the classroom. If anyone has their own N95 and would like wear that to class that is acceptable. Masks are in high demand and hospitals need to be getting them before the rest of the world.

These times are very uncertain in the world for all of us. Let’s focus on the positive. Know that you have chosen a career that is in great demand. We are happy to have you join the medical field and are proud of your choice.

We ask that you do your part. Do not come to class or clinical if you are sick. We are waiving fees for missed time that would need to be made up to accommodate during this crisis.

If you feel you need to stay at home and delay your training, we will work with you to have you come back at a later time. We are here to help you graduate and become successful serving in the healthcare profession proudly.

Sincerely,

Kerri Dutton, RN

Owner/Director LNA Health Careers