

## Reimbursement

The reimbursement program is a Federal program that reimburses graduates the entire cost of their tuition once the graduate has secured employment in a licensed nursing home facility in NH.

Once you have paid in full, the Admissions Office Staff will give you a receipt showing your payment in full with the breakdown of fees. In addition, you will also receive an application for reimbursement and directions on how to complete the application process.

It's very simple! It typically takes 6-8 weeks to receive your reimbursement check once you have mailed in the reimbursement application.

### ***What if I can't make my final payment on time?***

*If your final payment is not received in the Admissions Office by the due date, a \$50 late fee will be assessed.*

*If your final payment is not received by your last day of class, you will not be eligible to receive your certificate of completion on your last day of class.*

# How to Make Your Final Payment:

**If you have a payment contract with us, your final payment will be due one week prior to your last day of class. You can find the due date on your enrollment agreement.**

**Final payments can be made using the following methods:**

- **Visa/MC/Discover over the phone – you can call the Admissions Office at 603-647-2174 to make a payment over the phone with a credit card at any time during business hours (Mon-Thur 9 am – 4 pm, Fri 9 am – 3pm)**
- **Visa/MC/Discover in person – you can come into the Admissions Office to make your payment with a credit card at any time during business hours.**
- **Money Order – you can mail or visit us at the Admissions Office with a money order, made payable to LNA Health Careers.**
- **Cash – you can bring cash into the Admissions Office at any time during business hours.**

**Please note: We do not accept personal checks for the final payment and Instructors do not collect payments.**

**Final payments not received in the Admissions Office by the due date will be assessed a \$50 late fee.**

**Please feel free to call or email us with any questions!**